



POSITION VACANT:

Facilities & Maintenance Assistant – 25+ hours per week
Casual position with opportunities for career progression

Bribie RSL is seeking a dedicated and detail-oriented Facilities Assistant to join our team. The Facilities Assistant will be responsible for supporting the maintenance and upkeep of the Club's facilities, ensuring a safe, functional, and welcoming environment for our members, guests, and staff. This role requires the ability to take direction and work closely with the Facilities Manager to ensure the Club operates smoothly and efficiently. The ideal candidate will be proactive, reliable, and committed to maintaining the high standards of our establishment.

Some of the skills you will bring:

- Undertake repairs and maintenance when required within scope of qualifications and experience.
- Undertake handy person activities such as landscaping, painting and patching works, replacement of lamps and tubes and any ad hoc duties, including general cleaning, that may arise on a day-to-day basis
- Direct and monitor sub-contractors when required.
- Undertake equipment inspections as part of a preventative maintenance plan.
- Assist in the receipt of stock into the Club & cross checking with accuracy to invoices.
- Have strong verbal communication and time management skills.

To succeed in this role, you will require:

- A current QLD Driver's licence.
- Excellent mechanical aptitude.
- Working knowledge of preventative maintenance systems.
- Excellent time management skills.

It would be an advantage to have:

- Preferable trade background in carpentry and/or handy person maintenance duties
- QLD Forklift license

What We Offer:

- A friendly and supportive work environment.
- Competitive hourly rate.
- Opportunities for growth and development within Bribie RSL.
- Staff discounts and other benefits.
- Be part of a friendly and supportive team in a well-regarded community-focused Club.
- Opportunity for growth and development within the Club.

To apply, go to www.bribiersl.com.au 'Join Our Crew' and submit your application and a current resume.